**Report of the REVISIT Committee**

for

**(Insert name of school)**

of the

**(Insert name of conference) Conference of Seventh-day Adventists**

A Revisit Report of all Recommendations and Action Plans

From the Full-scale Evaluation on:

(Insert date of last full-scale visit)



Prepared for the

North American Division Commission on Accreditation

of the Accrediting Association of Seventh-day Adventist

Schools, Colleges and Universities, Inc. & Middle States Association of

Colleges and Schools – Commission on Elementary and Secondary Schools

Date of interim visit

**Report of the Revisit Committee**

to

**(Insert name of school)**

(Insert date of revisit)

**REVISIT COMMITTEE:**

Name, Chair Employer

Name of Committee Member Employer

Name of Committee Member Employer

Name of Committee Member Employer

Commission on Accreditation



NORTH AMERICAN DIVISION

|  |
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**SCHOOL PROFILE SUMMARY REPORT**

*To be completed by the Principal and submitted to the committee chair.*

SCHOOL IDENTIFICATION:

School Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  School ID: **\_\_\_\_\_\_\_\_\_\_**

Address: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Conference: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Union Conference: **Columbia**

Principal: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** E-Mail: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

School Type: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_** No. of Constituent Churches: **\_\_\_\_\_** Membership: **\_\_\_\_\_\_\_**

ENROLLMENT DATA: *(Current School Year)*

Percentage of Current Students from Adventist Homes: **\_\_\_\_%**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Opening Enrollment History and Projected Enrollment Total for ALL Grades | | | | | |
| 3 Years Ago | 2 Years Ago | 1 Year Ago | Current Year | Next Year | In 2 Years |
|  |  |  |  |  |  |

PERSONNEL DATA: *(Current School Year)*

Number of Total Staff (FTE): Administrative: **\_\_\_\_** Certificated Instructional: **\_\_\_**

Number of Certificated Instructional (FTE) K-10: **\_\_**

Number of Staff (Head Count) Part-time: **\_\_** Classified/Support Staff: **\_\_\_**

FINANCIAL DATA: *(Last Fiscal Year)*

Total Operating Expense (Last Fiscal Year): **\_\_\_\_\_\_\_\_\_\_\_\_** Actual Increase (Decrease**)**: **\_\_\_\_\_\_\_\_\_\_\_**

Total Tuition/Fees Income (as % all income): \_\_\_\_\_\_\_\_\_\_\_\_ Operating Expense per Student: **\_\_\_\_\_\_\_\_\_**

ACCREDITATION DATA:

Date of Prior Full Evaluation Visit: \_\_\_\_\_\_\_\_\_\_\_ Term Granted: **\_\_\_\_\_\_\_\_\_\_\_\_**

Date of Any Additional Visits: \_\_\_\_\_\_\_\_\_Type of Visit: **\_\_\_\_\_\_\_\_\_\_\_\_\_**

SIGNATURE:

Completed By: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Date: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

North American Division Commission on Accreditation

of the

Accrediting Association of Seventh-day Adventist

Schools, Colleges, and Universities, Inc.

Silver Spring, Maryland

**TERMS OF ACCREDITATION OPTIONS FOR REVISIT COMMITTEES**

(Remove this section before submitting report)

The on-site revisit committee may recommend an extension of accreditation for the remainder of the six-year term, another revisit, or probationary status. Annual written progress reports will continue throughout the term.

**Justification Statement**

(Provide the justification for the new recommendation)

**Revisit Committee Recommendation**

It is the opinion of the Revisit Committee that (Insert name of school) has made sufficient progress on the recommendations and school-wide action plans from the previous full-scale visiting committee to justifiably grant the remainder of the six-year term until the time of the next full self-study and site visit scheduled for (Insert date of next full scale visit).

Chair Employer

Committee Member Employer

Committee Member Employer

Committee Member Employer

**Progress in Meeting Major Recommendations**

**From the Full-scale Site Visit on (Insert date)**

**to**

**(Insert name of school)**

Prepared by the Revisit Committee

(Insert date of interim visit)

An (X) after the number of each recommendation or action plan indicates the degree to which it has been completed.

|  |  |  |  |
| --- | --- | --- | --- |
| **Major**  **Recommendations** | **Completed** | **Partially**  **Completed** | **Not**  **Addressed** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |
| 7 |  |  |  |
| 8 |  |  |  |
| 9 |  |  |  |
| 10 |  |  |  |
| 11 |  |  |  |
| 12 |  |  |  |
| **Percentage** |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **School-wide**  **Action Plans** | **Completed** | **Partially**  **Completed** | **Not**  **Addressed** |
|  |  |  |  |
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|  |  |  |  |
| **Percentage** |  |  |  |

**(Insert name of school)**

**REVISIT REPORT** **201\_**

**REPORT ON Major Recommendations**

**Example**

**Major Recommendation # 1**

Board and administration post the mission statement in a prominent location near the school entrance and post it on the school website. (Observation)

**School Response: *Completed on 08/04/ 2014***

* *The school mission statement is posted on the bulletin board in the school lobby and has also added the mission statement to the school website in accordance with the Visiting Committee’s Recommendation.*

***Interim Committee Observation completed***

*The Interim Review Committee observed that the mission statement was posted on the bulletin board and website, but not in a prominent location at either location****. The committee recommends that they both be placed in a more prominently at the entrance of the building and on the website.***

**Major Recommendation # 2**

**School Response:**

***Interim Committee Observation xxxxxxxx xxxxxxxxxxxx***

**Major Recommendation ##**

**School Response:**

***Interim Committee Observation xxxxxxxx xxxxxx***

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**Major Recommendation #4**

**School Response:**

***Interim Committee Observation completed***

**Major Recommendation #5**

**School Response:**

***Interim Committee Observation xxxx xxxxxxxx***

**Major Recommendation #6**

**School Response:**

***Interim Committee Observation xxxx xxxxxxx***

***.***

***NOTE: The Visiting Committee may add additional recommendations here, if they are needed.***

**REPORT ON NON-Major Recommendations**

**Standard #1: Philosophical Foundations**

**Recommendation**

**School Response:**

***Interim Committee Observation completed***

**Standard #2: Community and Constituency**

**Recommendation**

**School Response:**

***Interim Committee Observation xxxxxxxx xxxxxxxxxxxx***

**Standard #3: Administration**

**Recommendation**

**School Response:**

***Interim Committee Observation xxxxxxxx xxxxxx***

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**Standard #4: Staff Development**

**Recommendation**

**School Response:**

***Interim Committee Observation eted***

**Standard #5: Curriculum and Instruction**

**Recommendation**

**School Response:**

***Interim Committee Observation xxxx xxxxxxxx***

**Standard #6: Media Center**

**Recommendation**

**School Response:**

***Interim Committee Observation xxxx xxxxxxx***

**Standard #7: Student Activities**

**Recommendation**

**School Response:**

***Interim Committee Observation xxxxxxxx xxxxxxxxxxxx***

**Standard #8: Student Services**

**Recommendation**

**School Response:**

***Interim Committee Observation xxxxxxxx xxxxxx***

**Standard #9: School Facilities**

**Recommendation**

**School Response:**

***Interim Committee Observation xxxxxxxxx***

**Standard #10: Information Technology**

**Recommendation**

**School Response:**

***Inter Interim Committee Observation xxxxxxxxxx***

**Standard #11: Marketing**

**Recommendation**

**School Response:**

***interim Committee Observation completed***

**Recommendation # 1**

**School Response:**

***Interim Committee Observation xxxxxxxx xxxxxxxxxxxx***

**Recommendation #2**

**School Response:**

***Interim Committee Observation xxxxxxxx xxxxxx***

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**Recommendation #3**

**School Response:**

***Interim Committee Observation xxxxxxxxx***

**Recommendation #4**

**School Response:**

***Interim Committee Observation xxxx xxxxxxxx***

**Recommendation #5**

**School Response:**

***Interim Committee Observation xxxx xxxxxxx***

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**Recommendation # 6**

**School Response:**

***Interim Committee Observation xxxxxxxx xxxxxxxxxxxx***

**Recommendation #7**

**School Response:**

***Interim Committee Observation xxxxxxxx xxxxxx***

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**Recommendation #8**

**School Response:**

***Interim Committee Observation completed***

**Recommendation #9**

**School Response:**

***Interim Committee Observation xxxxxxxx xxxxxxxxxxxx***

***rim Committee Observation***

**Recommendation # 10**

**School Response:**

***Interim Committee Observation completed***

**Recommendation # 11**

**School Response:**

***Interim Committee Observation xxxxxxxx xxxxxxxxxxxx***

**Recommendation #12**

**School Response:**

***Interim Committee Observation xxxxxxxx xxxxxx***

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**Recommendation #13**

**School Response:**

***Interim Committee Observation completed***

**Recommendation #14**

**School Response:**

***Interim Committee Observation xxxx xxxxxxxx***

**Recommendation #15**

**School Response:**

***Interim Committee Observation xxxx xxxxxxx***

***.***

**Recommendation # 16**

**School Response:**

***Interim Committee Observation xxxxxxxx xxxxxxxxxxxx***

**Recommendation #17**

**School Response:**

***Interim Committee Observation xxxxxxxx xxxxxx***

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**Recommendation #18**

**School Response:**

***Interim Committee Observation completed***

**Recommendation #19**

**School Response:**

***Interim Committee Observation xxxxxxxx xxxxxxxxxxx***

**Recommendation # 20**

**School Response:**

***Interim Committee Observation completed***

**Recommendation # 21**

**School Response:**

***Interim Committee Observation xxxxxxxx xxxxxxxxxxxx***

**Recommendation #22**

**School Response:**

***Interim Committee Observation xxxxxxxx xxxxxx***

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**Recommendation #23**

**School Response:**

***Interim Committee Observation completed***

**Recommendation #24**

**School Response:**

***Interim Committee Observation xxxx xxxxxxxx***

**Recommendation #25**

**School Response:**

***Interim Committee Observation xxxx xxxxxxx***

***.***

**Recommendation # 26**

**School Response:**

***Interim Committee Observation xxxxxxxx xxxxxxxxxxxx***

**Recommendation #27**

**School Response:**

***Interim Committee Observation xxxxxxxx xxxxxx***

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**Recommendation #28**

**School Response:**

***Interim Committee Observation***

**(Insert name of school)**

**REVISIT REPORT 201\_**

**school-wide action plans**

**Example**

**Action Plan #1: Curriculum & Instruction**

**Objective:** To develop and grow a Pre-Kindergarten program to meet the needs of the constituency.

* **School Response:** *Steadily increasing enrollment in the Pre-Kindergarten program, leading to the demand for a daycare in the near future.*

***Interim Committee Observation completed and ongoing***

**ACTION PLAN #2:**

**Objective:**

**School Response:**

***Interim Committee Observation xxxxxxxxxxxxxx***

**ACTION PLAN #3:**

**Objective:**

**School Response:**

***Interim Committee Observation xxxxxxxxx xxxxxxxxx xxx xxxxxxxxxxxx***

**ACTION PLAN #4:**

**Objective:**

**School Response:**

***Interim Committee Observation xxxxxxxxx***